



Soledad Unified School District Student Device Program Policies & Guidelines Student Pledge Student and Parent Agreement

Student Device Program Policies & Guidelines

Access to the technology in SUSD has been established for educational purposes. The use of SUSD's electronic technologies is a valued resource to our community. All electronic technologies must be used in support of the educational programs of the District. This access may be revoked at any time for abusive or inappropriate conduct related to the use of electronic technologies. When students use SUSD technology resources, they must adhere to the following guidelines:

1. Take responsibility for their actions while using the school's technology resources, network and the internet.
2. Use the internet only as a tool for classroom assignments and school related topics.
3. Follow copyright laws. Realize that copyright information and graphics can be used only after the author has given written permission
4. Only access files they have been authorized to access.
5. Only send and receive email using their assigned district accounts. Both sent and received messages must be respectful and follow District policies and guidelines as written in School District 318's Internet Acceptable Use and Safety Policy 524.
6. Refrain from sharing personal information about themselves and others on the internet.
7. Be conscientious when using limited resources, such as paper or time.
8. Use all technology hardware responsibly. Any deliberate tampering or misuse of the District's network or equipment will be considered vandalism and handled as such.

Failure to comply with the District's Internet Acceptable Use and Safety Policy #524, the Bullying Prohibition Policy #514 or the guidelines stated in this document for care and use of the iPad may result in the loss of privilege to take the iPad home or use the iPad in general.

The iPad is the property of SUSD and as a result may be seized and reviewed at any time by teachers or staff. The student should have NO expectation of privacy of materials found on a SUSD owned iPad. School owned iPads must not be jailbroken or modified outside their intended use.

iTunes is disabled on all school owned student devices for the protection of software licensing. However the App Store is enabled and students are allowed to download Apps as long as they are free, meet appropriate age restrictions, and do not break SUSD policy. SUSD will not reimburse student's for purchased apps, accidental or otherwise.

Qualified students who are not Seniors (12th graders) and are returning the following school year may use their iPad during the summer break. During the break, the same Student Device Program Policies and Guidelines listed here still apply.

Voluntary iPad insurance is available and highly recommended for all students, and provides year-long coverage including summer break. Students without insurance coverage may still use their iPad after school and during summer break, but will incur the full charge for device damage if it occurs.

Students who do not wish to keep the iPad over summer break can turn it in to the Technology Dept. for safe keeping and have it returned when school starts. Students who graduate early, withdraw, are suspended or expelled, or withdraw enrollment at SUSD for any other reason must return their individual school iPad computer on or before the date of withdrawal.

If a student needs a replacement case or charger, their account will be charged \$40 per charger, \$20 per case. Any other damages incurred but not covered by the voluntary insurance will be the responsibility of the student as well.



Student Pledge for iPad Use

1. I will take good care of my iPad.
2. I will never leave the iPad unattended.
3. I will never loan out my iPad to other individuals.
4. I will know where my iPad is at all times.
5. I will charge my iPad's battery daily.
6. I will keep food and beverages away from my iPad since they may cause damage to the device.
7. I will not disassemble any part of my iPad or attempt any repairs.
8. I will protect my iPad by only carrying it while in the case provided.
9. I will use my iPad in ways that are appropriate, meet SUSD Schools Internet Acceptable Use, Safety Policy, iPad Handbook policy and Technology Responsible Use policy in and out of school.
10. I will not place decorations (stickers, markers, etc.) on the actual iPad. I will not deface the serial number iPad sticker on any iPad. I can personalize the case but not the actual iPad.
11. I will cooperate when an adult requests to inspect my iPad, remembering that it is property of SUSD 318Schools.
12. I will file a police report and immediately notify administration in case of theft or vandalism.
13. I will be responsible for all damage or loss caused by neglect or abuse.
14. I agree to return the district iPad and power cords & adapter in good working condition.
15. I will not install third party apps not found in the App Store or pirated software.
16. I will not jailbreak or modify my iPad in ways that break any district policy.
17. I will only use student designated WiFi SSID's.

____ I have watched the Family iPad Information Video with my parent(s)/guardian(s).



Student and Parent Agreement

I have read the SUSD Student Device Program Policies & Guidelines and Student Pledge for iPad Use documents. I understand my responsibilities as a student in the 1:1 Student Device Program:

Student name (please print): _____ Grade: _____

School: _____

Advisor/Homeroom Teacher: _____

Student signature: _____ Date: _____

I/we have read all the SUSD Student Device Program Policies & Guidelines and Student Pledge for iPad Use documents. I/we understand my/our responsibilities as a parent in the 1:1 Student Device program:

Parent/Guardian signature: _____

Parent/Guardian signature: _____

Date: _____



Parent Decline of Student iPad Use Outside of School

If you do not want your student to be able to take an iPad home, sign and date here and return to your student's school office.

I (We), the undersigned, do not want our student listed above to take an iPad off school grounds.

Student: _____ Date: _____

Parent/Guardian: _____ Date: _____

Soledad Unified School District

Parent Decline of Student Internet Use

If you do not want your student to have access to the District's internet, sign and date this form and return it to your students' school office.

I (We), the undersigned, have read and understand the above internet guidelines in the SUSD Student Device Program Policies and Guidelines. We do NOT want our student to have access to the District's internet.

Student: _____ Date: _____

Parent/Guardian: _____ Date: _____



Parent Guide and Agreement

Common Sense Media Agreement for Parents and Teens in High School

The Common Sense Family Media Agreement is a checklist that parents can use to guide conversations with their kids about media use. It's designed to help parents establish guidelines and expectations around media use and behavior that are right for their family. Some families are comfortable using it as a signed agreement. Others refer to use it simply as a checklist to guide conversations. Either way, it's a great way to help parents and kids get on the same page about media and technology use.

Cyber Safety

Cyber safety is an important parent-child discussion to revisit frequently, from elementary school through high school. Experts warn that children are most vulnerable to online dangers while in their own home. The following suggestions are drawn from a wide variety of professional sources that may aid you in effectively guiding your child's use of the iPad and other technology devices.

In accordance with the District's Electronic Technologies Acceptable Use Policy, outside of school, parents bear responsibility for the same guidance of Internet use as they exercise with information sources such as television, telephones, radio, movies and other possibly offensive media. Parents are responsible for monitoring their student's use of the District's educational technologies, including school-issued email accounts and the Internet if the student is accessing the District's electronic technologies from home or through other remote location(s).

Put the iPad to bed, but not in the bedroom

Parenting experts suggest parking all technology devices, from cell phones to iPads, in a common family room overnight to discourage late night, unmonitored use and sleep disruption. Don't allow your teen to sleep with the iPad, laptop or cell phone. Remember to model appropriate use and balance of technology in your own life, too!

Filter Access

All student iPads have basic built-in content filtering systems to prevent access to many potential online dangers to students such as adult, illegal, or questionable content. Although our filters are effective, they are not foolproof. Therefore, advise your children on cyber safety and always be aware of how the iPad is being used. If you would like to implement extra protection at home, you can install software to filter and block inappropriate content on your wireless home network. Some possible filters to consider include OpenDNS (free version available), SafeEyes, and NetNanny. Some of these products offer additional protection features such as cell phone filtering, text message and photo screening tools, and digital footprint/reputation monitoring.

Set Expectations

Parents should set and enforce rules at home for Internet use. Regularly share your expectations with your child about accessing only appropriate sites and content, as well as being a good person when online (even when parents aren't watching). Outside of school, it is likely that your child has already been confronted with multiple opportunities to access content that parents wouldn't approve, such as pornography, hate sites,

celebrity gossip, reality tv personal blogs and more, all of which may influence your teen's beliefs, values and behavior. Understand that your teen's use of many technologies (such as iPods, video game systems, and cell phones) likely gives your teen the ability to connect to unfiltered public wireless networks (such as in a library or coffee shop, by picking up a neighbor's wireless signal, or connecting to the Internet through a cell service). Therefore, it is important to maintain regular, open dialog about Internet use and access. Discuss your expectation for appropriate use and behavior. Set guidelines and time limits for Internet use, Instant Messaging, social networking, online gaming, etc... Parents should ask and know your student's personal username and password.

Monitor & Limit Screen Time

Experts suggest having teens surf the Internet in a central place at home, such as the kitchen or family room, rather than away from adult supervision or behind a closed door. Know what your child is doing with technology and how his or her time is being spent. Technology can be a great tool and resource, but also has the potential to be a big distractor. Help your child learn to focus on completing tasks or assignments first before spending time on games, shopping and social networking. Teaching today's children how to manage multiple sources of information and potential distractions is a critical life skill, one best learned before heading off to college or the workplace.

Internet Safety Tips:

Parents should set and enforce rules for home Internet use

~ Have computer in a common room (not in the bedroom with the door closed!) ~ Time limit on Internet, instant messaging, social networking sites, online gaming, etc... ~ Parents should ask and know student's personal username and password

Suggestions concerning e-mail

~ Parents should have access to students' e-mail ~ Threatening e-mail should never be sent ~ Attachments bring danger of viruses ~ Spam=Junk mail=Don't reply

Instant Messaging

~ Different clients: AOL Instant Messenger, Yahoo Instant Messenger, Microsoft Instant Messenger, iChat ~ Can hide true identity with a screen name (dancergirl1996) ~ Sessions can be saved and printed

Social networking sites

-Various: Facebook, MySpace, MeeBo, BeBo, BlackPlanet, Buzznet, Habbo, imeem, Jaiku, MiGente, MyChurch, Windows, Live Space, Xanga, and new ones appearing regularly
~Purpose: Online communities of people who share interests and provide a variety of ways to interact
~Parents should monitor their child's activities on social networking sites and ensure that private data is not posted online.

Web-surfing

~ Banner/pop-up ads: clicking on them places a "cookie" on your computer, allowing websites to track your movements (from Wal-mart to phishing scams!) ~ Never give out personal information, even seemingly innocent and unimportant info ~ Never make online purchases without parent permission/supervision. Make sure website is secure (https:) before entering credit card information

I have read and acknowledge responsibility for monitoring my child while using the District device outside of school.

Parent Name (print): _____

Parent Signature: _____

Date: _____



Soledad Unified School District 1-1 Digital Student Learning Initiative (DSL*i*)

*i*Pad Insurance Plan

SUSD families have the option to purchase insurance through the school district as part of the SUSD 1-1 Digital Student Learning Initiative (DSL*i*). All families are encouraged to participate in the insurance option, but are not required to do so. Families who do not choose to purchase insurance are responsible for the full cost of repair and/or replacement of a damaged or lost iPad. **At this time elementary and Middle School iPads stay at school therefore there is no insurance option required.**

Costs

<p>SUSD Insurance Plan ~ Annual non- refundable fee (discount available for multi-device policy):</p> <ul style="list-style-type: none"> • Option 1: \$36 • Option 2: \$34 • Option 3: \$30.50 <p>Deductible:</p> <ul style="list-style-type: none"> • 1st Option: \$0 repair, \$129 loss • 2nd Option: \$25 repair, \$129 loss • 3rd Option: \$50 repair, \$149 loss 	<p>Student-Owned iPad</p> <ul style="list-style-type: none"> • Families responsible for repairs to their devices. • To be able to use a personal iPad in district, SUSD Apps and profile will need to be installed on the device
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<p>Typical Repair Costs Without Insurance:</p> <ul style="list-style-type: none"> • Screen replacement: \$125 • Lost/stolen: \$400 	<p>Coverage The following items are covered under the policy:</p> <ul style="list-style-type: none"> • accidental damage • theft (must be reported to the police if off campus) • fire, flood, or natural disaster 	<p>Not Covered The following items are not covered under the policy:</p> <ul style="list-style-type: none"> • accessories • loss • intentional damage
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Claims

- To file a claim, please contact the insurance company.
- If the claim is for a stolen iPad, please have police report on hand.
- Always notify the school's office if any damages, loss or theft occurred to the iPad.
- SUSD will make every effort to offer a replacement iPad of the same model of the damaged or stolen one. If the same model is not available, the student may receive an older model iPad.



**Soledad Unified School District 1-1 Digital
Student Learning Initiative (DSL_i)
iPad Insurance OPT-OUT Agreement
*(Sign only if opting out of insurance or school iPad use)***

Student Name _____

School _____ Grade _____

Address _____ Phone Number _____

____ I choose **not** to take out the iPad Insurance Plan available through the school district. I agree to **pay full cost** of repair or replacement should the iPad become damaged, lost, or stolen.

____ I choose **not** to have my child use an SUSD iPad and will be providing one for my child. I understand if I choose this option, I will need to have the district profile and apps on the iPad. I understand I am responsible for all costs for repair or replacement of this personal device.

Parent/Guardian Name (Please Print): _____

Parent Signature _____ Date: _____

